

**Arkansas Department of Education - Federal Programs  
Deadlines for Closing 2021-22 and Opening 2022-2023**

*Revised 5/16/2022*

FEDERAL PROGRAM SUBMISSION DATA	DUE DATE	FOLDER
<b>MAY - DEADLINES</b>		
eFinance Budget Worksheets for programs applicable to district [EXCEL FORMAT, please place them all in one worksheet, on different tabs]	5/2/2022	2021-22 Forms Upload Folder - Indistar
FINAL Notice of Funds Transferred	5/2/2022	FGM System
FGM SYSTEM CLOSED @ 4 PM	5/2/2022	FGM System
Title I Affirmation of Consultation with Private schools [School Year 2022-23] Commissioner's Memo COM-22-122	5/2/2022	2022-23 Form Upload Folder - Indistar
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from April 10 - May 13]	5/13/2022	McKinney-Vento Folder 2021-22 Form Uploads - Indistar
Indistar Rollover - Make sure that all applications/forms have the "Submit" button clicked to convert to a PDF		
<b>JUNE - DEADLINES</b>		
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from May 4 - June 10]	6/10/2022	McKinney-Vento Folder 2021-22 Form Uploads - Indistar
ADE Last data pull for FY22 Reimbursements	6/11/2022	eFinance
<u>Title I Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
<u>Title II Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
<u>Title III Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
<u>Title III Recent Immigrant Subgrant Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
<u>Title IV-A Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
<u>Title V REAP Application [2022-23]</u> (Initial Application)	6/24/2022	SUBMIT THRU INDISTAR
Grant Performance Report Title IVA-Student Support and Academic Enrichment	6/28/2022	SUBMIT THRU INDISTAR

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eFinance Budget Worksheets from 2021-22, saved as 2022-23 Preliminary with descriptions for all line items with a budgeted amount	6/24/2022	2022-23 Form Upload Folder - Indistar

**JULY - DEADLINES**

FGM Final 2021-22 Approvals and Letters uploaded in the Uploads from SEA to LEA Folder within Indistar

ADE Program Managers Reviewing submitted applications and Budget Worksheets (2022-23)

No payments will be processed in July due to expenditure revisions districts have in federal funds during period 13.

**AUGUST - DEADLINES**

Districts' Parent and Family Engagement Plans	8/1/2022	SUBMIT THRU INDISTAR
Title I List of Committee members - Campus and District	8/1/2022	2022-23 Form Upload Folder - Indistar
<u>Title I Part D Application [2022-23]</u> (Initial Application)	8/12/2022	SUBMIT THRU INDISTAR
FGM System opens w/Preliminary Numbers	July/August when allocations are posted	FGM System
Title I Skipped School Report	DUE UPON RECEIPT	2022-23 Form Upload Folder - Indistar
Schoolwide Notification of Approval - (by letter from DESE)	by September 1 (or August 1st) - (implementation year)	

No payments will be processed in August due to expenditure revisions districts have in federal funds during period 13.

**SEPTEMBER - DEADLINES**

The final FY21 payments and the first FY22 payments will be made from the district warehouse for reimbursements		Efinance
Accruals to be reversed in Period 1 of FY 22		Efinance
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from June 11 - September 9]	9/9/2022	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
Payroll Detail Distribution & Check Register From January updated date, 2022 to September 30th SOF - 6780, 6781 & 6795	9/30/2022	ESSER Folder

**OCTOBER - DEADLINES**

Parent & Family Engagement - Desk Monitoring items	10/1/2022	2022-23 Engagement Upload Folder - Indistar
The Title I, Part A Neglected Facility Checklist	10/1/2022	Title I N & D Folder 2022-23 Form Uploads - Indistar

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Federal Program Assurances	10/1/2022	2022-23 Form Upload Folder - INDISTAR
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from September 10 - October 7]	10/7/2022	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>NOVEMBER - DEADLINES</b>		
The Title I, Neglected and Delinquent Surveys	11/3/2022	Title I N & D Folder 2022-23 Form Uploads - Indistar
Comparability Form Uploads [Forms 1-2A-2B-2C]	11/1/2022	2022-23 Form Upload Folder - INDISTAR
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from October 8 - November 11]	11/11/2022	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>DECEMBER - DEADLINES</b>		
Title I N & D Annual Survey "October Count"	12/2/2022	Title I N & D Folder 2022-23 Form Uploads - Indistar
Title I Part D Evaluation Data Fillable Excel forms	12/2/2022	Title I N & D Folder 2022-23 Form Uploads - Indistar
Application for 1003 Funds (SY 2022-23)	12/2/2022	SUBMIT THRU INDISTAR
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from November 12 - December 9]	12/9/2022	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>JANUARY - DEADLINES</b>		
Title I Paraprofessional Highly Qualified Documentation	Submission instructions and deadline will be on the notification email	
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento FINAL Budget Worksheet	February when allocations are determined	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from December 10 - January 13]	1/13/2023	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
Deadline for any Carryover or Expiring Funds	1/13/2023	Efinance
Payroll Detail Distribution & Check Register From September 30, 2021 to Upload Date SOF - 6780, 6781 & 6795	1/30/2023	ESSER Folder
<b>FEBRUARY - DEADLINES</b>		
Mid year changes in the FGM System begin once FINAL allocations are determined. FINAL must be submitted by May 1.		

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FEDERAL PROGRAM SUBMISSION DATA	DUE DATE	FOLDER
McKinney-Vento Subgrantees Only - SOF 6530 McKinney-Vento Monthly Authorized Activity Form [Reimbursement from January 14 - February 10]	2/10/2023	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>MARCH - DEADLINES</b>		
District bookkeeper and federal program coordinator should be comparing budget to actual before FINAL submission of FGM and budget worksheets by May 1st.		
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from February 11 - March 10]	3/10/2023	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>APRIL - DEADLINES</b>		
District bookkeeper and federal program coordinator should be comparing budget to actual before FINAL submission of FGM and budget worksheets by May 1st.		
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from March 11 - April 7]	4/7/2023	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
<b>MAY - DEADLINES</b>		
2021-22 FGM SYSTEM CLOSING @ 4 PM	5/1/2023	FGM System
FINAL Notice of Funds Transferred	5/1/2023	FGM System
Title I Part D Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
Title II Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
Title III Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
Title III Recent Immigrant Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
Title IV-A Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
Title V REAP Application [2022-23] (Revised Application)	5/1/2023	SUBMIT THRU INDISTAR
FINAL eFinance Budget Worksheets with descriptions for all budgeted amount	5/1/2023	2022-23 Form Upload Folder - INDISTAR
Title I Affirmation of Consultation with Private schools [School Year 2023-24]	5/1/2023	2023-24 Form Upload Folder - Indistar
<u>McKinney-Vento Subgrantees Only - SOF 6530</u> McKinney-Vento Monthly Authorized Activity Form [Reimbursement from April 8 - May 12]	5/12/2023	McKinney-Vento Folder 2022-23 Form Uploads - Indistar
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<b>JUNE 2023 - DEADLINES</b>		

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ADE Last data pull for FY22 Reimbursements	6/10/2023	eFinance

Contact information for calendar

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